

Cabinet

**Date & time**

Tuesday, 30 April
2019 at 2.00 pm

Place

Ashcombe Suite,
County Hall, Kingston
upon Thames, Surrey
KT1 2DN

Contact

Vicky Hibbert or Angela
Guest
Room 122, County Hall
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Chief Executive

Joanna Killian



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Cabinet Members: Mr Mel Few, Mr Matt Furniss, Mr Mike Goodman, Mrs Julie Iles, Mr Colin Kemp, Mrs Mary Lewis, Mrs Sinead Mooney, Ms Charlotte Morley, Mr Tim Oliver and Ms Denise Turner-Stewart

Deputy Cabinet Members: Mrs Natalie Bramhall, Miss Alison Griffiths, Mr Cameron McIntosh and Mr Wyatt Ramsdale

If you would like a copy of this agenda or the attached papers in another format, eg large print or braille, or another language please either call 020 8541 9122, write to Democratic Services, Room 122, County Hall, Penrhyn Road, Kingston upon Thames, Surrey KT1 2DN, Minicom 020 8541 9698, fax 020 8541 9009, or email vicky.hibbert@surreycc.gov.uk or angela.guest@surreycc.gov.uk.

This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Vicky Hibbert or Angela Guest on 020 8541 9229 or 020 8541 9075.

***Note:** This meeting may be filmed for live or subsequent broadcast via the Council's internet site - at the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed. The images and sound recording may be used for training purposes within the Council.*

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If you have any queries regarding this, please contact the representative of Legal and Democratic Services at the meeting.

1 APOLOGIES FOR ABSENCE

2 MINUTES OF PREVIOUS MEETING: (26 MARCH 2019)

The minutes will be available in the meeting room half an hour before the start of the meeting.

3 DECLARATIONS OF INTEREST

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter

- (i) Any disclosable pecuniary interests and / or
- (ii) Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

NOTES:

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

4 PROCEDURAL MATTERS

a Members' Questions

The deadline for Member's questions is 12pm four working days before the meeting (24 April 2019).

b Public Questions

The deadline for public questions is seven days before the meeting (23 April 2019).

c Petitions

The deadline for petitions was 14 days before the meeting, and no petitions have been received.

d Representations received on reports to be considered in private

To consider any representations received in relation why part of the meeting relating to a report circulated in Part 2 of the agenda should be open to the public.

5 REPORTS FROM SELECT COMMITTEES , TASK GROUPS, LOCAL COMMITTEES AND OTHER COMMITTEES OF THE COUNCIL

(Pages 1
- 2)

One report has been received from Epsom & Ewell Local Committee. It requests that Cabinet reconsider local highways funding.

**6 LEADER / DEPUTY LEADER / CABINET MEMBER DECISIONS/
INVESTMENT BOARD TAKEN SINCE THE LAST CABINET MEETING**

There have been no delegated decisions taken by the Leader, Deputy Leader, Cabinet Members and Investment Board since the last meeting of the Cabinet.

PEOPLE

7 FOSTERING ALLOWANCES UPLIFT

(Pages 3
- 8)

The purpose of this report is to seek approval from Cabinet to uplift the Council's current Fostering Allowances, and to subsequently revise the Fostering Service Fee Policy to be effective from 1 July 2019.

[The decisions on this item can be called in by the Children & Education Select Committee]

PLACE

8 ASSET AND PLACE STRATEGY

(Pages 9
- 48)

The Council commissioned a review to be undertaken of the Council's own assets and how they are used in order to develop a new Asset and Place Strategy and Delivery Plan. The focus of this review was widened to include a review of current projects to add pace to delivery, and the development of the property related elements of the relocation of County Hall. This report outlines how the review was undertaken, its findings and the recommendations. It also sets out a strategy for approval that will provide a framework for decision making about the use of assets in the future, together with a proposed action plan.

[The decisions on this item can be called in by the Corporate Overview Select Committee]

COUNCIL

9 MOVING CLOSER TO RESIDENTS

(Pages
49 - 56)

In pursuit of the Community Vision for Surrey in 2030, and as part of the council's ongoing transformation programme, we are working to affect significant cultural changes to the way the council operates. As part of this the opportunity is being taken to move those staff located at County Hall, Kingston, which has been outside the county since boundary changes in 1965, closer to residents and partners. The council is planning to establish a new 'Civic Heart' within the county, with quality collaborative spaces where elected members, the Corporate Leadership Team and their respective strategic support teams can work and conduct council business.

[The decisions on this item can be called in by the Corporate Overview Select Committee]

- 10 REVISION OF PROCUREMENT STANDING ORDERS** (Pages 57 - 84)
- The Procurement Standing Orders (PSOs) set out how the Council governs spending by Officers on goods, works and services. The PSOs have been reviewed to engender and support good decision making, streamlined and efficient work practices, proportionate risk management and partnership working. Cabinet is asked to note the revised Procurement and Contract Standing Orders and approve them to Council.
- 11 SURREY COUNTY COUNCIL ADVERTISING AND SPONSORSHIP POLICY** (Pages 85 - 94)
- In order to be able to progress additional income opportunities arising from sponsorship and advertising the County Council needs to implement a new policy. The proposed policy provides guidance to ensure that appropriate measures are in place to facilitate these opportunities in accordance with the county council's priorities.
- [The decisions on this item can be called in by the Highways & Growth Select Committee]*
- 12 DELIVERING THE COMMUNITY VISION FOR SURREY IN 2030: WORKING WITH PARTNERS AND RESIDENTS** (Pages 95 - 108)
- Working in partnership is key to achieving better outcomes for residents. We know we can't realise the aspirations in the Community Vision for Surrey in 2030 (Vision for Surrey) alone - all organisations in Surrey with a role in delivering the Vision need to collaborate effectively. This report sets out the progress we're making to strengthen partnership working across the county.
- Residents have a critical role in delivering the Vision by helping themselves and others in their communities less able to support themselves. Evidence confirms there are solid foundations in Surrey to enable this. The report explains how we are changing our relationship with residents and how we will work with partners to create more opportunities for residents to participate in their communities.
- [The decisions on this item can be called in by the Corporate Overview Select Committee]*
- 13 ENERGY PROCUREMENT STRATEGY - AWARD OF SUPPLY CONTRACTS** (Pages 109 - 120)
- This report sets out recommendations arising from work on options for the provision of energy and ancillary services to premises owned or operated by the county council. The procurement process is at the stage where Cabinet approval is required in order to enter into appropriate Customer Access Agreements with the Crown Commercial Service (CCS) to access their framework agreement for the supply of energy and ancillary services with an anticipated start date of 1 October 2020.
- [The decisions on this item can be called in by the Corporate Overview Select Committee]*

- 14 CONNECTING INFORMATION UP ACROSS THE COUNCIL USING DIGITAL TECHNOLOGIES** (Pages 121 - 134)
- A decision is required to award a new contract for provision of an IT Integration and Enterprise Data Management (EDM) Platform to Surrey County Council. The award will support the realisation of the Council's Transformation Programme and specifically the Digital Programme to enable the Council to become a digital council.
- NB: Part 2 Annex at item 19.
- [The decisions on this item can be called in by the Corporate Overview Select Committee]*
- 15 MONTHLY BUDGET MONITORING REPORT** (Pages 135 - 144)
- This report summarises the most significant issues for the Council's 2018/19 financial position as at 28 February 2019 for revenue and capital budgets. Annex1 provides further details on service budgets, expenditure to date and year-end forecast.
- [The decisions on this item can be called in by the Corporate Overview Select Committee]*
- 16 LOCAL GOVERNMENT OMBUDSMAN REPORT** (Pages 145 - 156)
- This report concerns the findings of the Local Government and Social Care Ombudsman (the Ombudsman) in response to a complaint concerning the service provided to a Surrey family. As the Ombudsman has found that maladministration causing injustice has occurred, under Section 31(2) of the Local Government Act 1974, the report must be laid before the authority concerned.
- 17 STRATEGIC RISK REGISTER** (Pages 157 - 162)
- The Corporate Leadership Team (CLT) have undertaken a review of the top risks facing the Council, with the output being used to produce a new strategic risk register. The Cabinet is asked to note the contents of the strategic risk register and endorse the control actions.
- [The decisions on this item can be called in by the Corporate Overview Select Committee]*
- 18 EXCLUSION OF THE PUBLIC**
- That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information under the relevant paragraphs of Part 1 of Schedule 12A of the Act.

PART TWO - IN PRIVATE

19 CONNECTING INFORMATION UP, ACROSS THE COUNCIL, USING DIGITAL TECHNOLOGIES (Pages 163 - 166)

This Part 2 report contains information which is exempt from Access to Information requirements by virtue of paragraph 3 – Information relating to the financial or business affairs of any particular person (including commercially sensitive information to the bidding companies).

[The decisions on this item can be called in by the Corporate Overview Select Committee]

20 PROPERTY TRANSACTION (Pages 167 - 176)

To approve recommendations for disposal of an asset in Town Centre, Staines.

This Part 2 report contains information which is exempt from Access to Information requirements by virtue of paragraph 3 – Information relating to the financial or business affairs of any particular person (including commercially sensitive information to the bidding companies).

21 PUBLICITY FOR PART 2 ITEMS

To consider whether the item considered under Part 2 of the agenda should be made available to the Press and public.

Joanna Killian
Chief Executive
Wednesday, 17 April 2019

QUESTIONS, PETITIONS AND PROCEDURAL MATTERS

The Cabinet will consider questions submitted by Members of the Council, members of the public who are electors of the Surrey County Council area and petitions containing 100 or more signatures relating to a matter within its terms of reference, in line with the procedures set out in Surrey County Council's Constitution.

Please note:

1. Members of the public can submit one written question to the meeting. Questions should relate to general policy and not to detail. Questions are asked and answered in public and so cannot relate to "confidential" or "exempt" matters (for example, personal or financial details of an individual – for further advice please contact the committee manager listed on the front page of this agenda).
2. The number of public questions which can be asked at a meeting may not exceed six. Questions which are received after the first six will be held over to the following meeting or dealt with in writing at the Chairman's discretion.
3. Questions will be taken in the order in which they are received.
4. Questions will be asked and answered without discussion. The Chairman or Cabinet Members may decline to answer a question, provide a written reply or nominate another Member to answer the question.
5. Following the initial reply, one supplementary question may be asked by the questioner. The Chairman or Cabinet Members may decline to answer a supplementary question.

MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE

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Use of mobile devices, including for the purpose of recording or filming a meeting, is subject to no interruptions, distractions or interference being caused to the PA or Induction Loop systems, or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances.

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Thank you for your co-operation